



Constitution of the St Edmund's Alumni Society

1. Title and Membership

- 1.1 There shall be a St Edmund's Alumni Society (the Society).
- 1.2 The Society shall comprise all members of St Edmund's College as determined by the Ordinances of the Governing Body, any person who has held such a membership in the past, and any alumnus/alumna of St Edmund's College, Cambridge
- 1.3 An alumnus/alumna of St Edmund's College, Cambridge, is someone who has matriculated at or studied on an approved course of the University of Cambridge at St Edmund's College.
- 1.4 The Master of the College shall be the President of the Society.
- 1.5 The Annual General Meeting of the Society may from time to time confer honorary membership of the Society by election to any other individual it deems appropriate.

2. Aims of the Society

- 2.1 The aims of the Society will be to promote good fellowship among members of the Society and in particular to encourage non-resident members to maintain links with the College and with each other.
- 2.2 The Society shall, in partnership with the College and the Development Office, pursue these aims by organising social, cultural and sporting events; and recruiting and supporting volunteers who will encourage use of the life-long privileges of membership of the College, promote communication among members, lend expertise and advice to resident members of the College, junior and senior, encouraging student application to the College, and representing the views of non-resident to resident members of the College.
- 2.3 The Society may pursue such other activities as promote the objects and purposes of St Edmund's College.

3. The Annual General Meeting

- 3.1 An Annual General Meeting shall be held for which at least one month's notice must be given.
- 3.2 The Annual General Meeting will be conducted online and in-person at the College with facility for Society members to participate by video-link.
- 3.3 The meeting shall:
 - 3.3.1 Fill any vacancy in the Society Committee as at 4.1;
 - 3.3.2 be chaired by the Chairman of the Society;
 - 3.3.3 shall (except for changes to this constitution) make decisions by a simple majority

Version No: 6	Approval Date: 23rd September 2026	Document Owner: Alumni Society Secretary	Page No: 1
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of those present and voting. In the event of a tie vote the Chairman shall have casting vote.

- 3.3.4 Consider any matter which the Committee or any member shall bring to the meeting.

4. The Committee

- 4.1 The Society Committee shall consist of:
- 4.1.1 The Chairman
 - 4.1.2 The Treasurer
 - 4.1.3 The Secretary
 - 4.1.4 up to six members of the Society as defined in Section 1, of which up to two may be members of the College fellowship.
- 4.2 The offices of Chairman and Treasurer shall be held by a member of the Society that is an alumnus/alumna of St Edmund's College as defined in Section 1.3
- 4.3 Committee members under Sections 4.1.1-3 shall serve for three years and may be re-elected for one further term not exceeding three years.
- 4.4 Committee members under category 4.1.4 may be elected for a term of four years and may be re-elected for one further term not exceeding four years
- 4.5 The Committee may co-opt members to category 4.1.4 pending due election at the next AGM and should any vacancies in categories 4.1.1-3 open, appoint an interim office-holder from category 4.1.4
- 4.6 The Committee shall:
- 4.6.1 meet in person or by video conference at least three times each year, giving notice of these meetings to the President of the Society, the Development Director, and the President & Vice-President of the St Edmund's CR.
 - 4.6.2 Maintain up-to-date job descriptions and provide resources for Alumni Society Committee members to enable volunteers to be as effective as possible.
 - 4.6.3 not conduct business unless at least four members are present.
 - 4.6.4 conduct business in pursuit of the aims of the Society and which is aligned with the goals of the Development Office to be effective in supporting the College's objectives and from time to time establish policies and procedures that meet these aims
 - 4.6.5 make decisions by a simple majority of those present and voting. In the event of a tie vote the Chairman shall have the casting vote.



5. Assets of the Alumni Society

- 5.1 The Society shall open an account with a bank or building society determined by the Committee of the Society. Payments may be made on the account in furtherance of the aims of the Society, by any two signatories deemed appropriate by the Committee, which shall ordinarily be the Chairman and Treasurer;
- 5.2 The Society shall also hold a line of funds with the College.
- 5.3 The assets of the Society in its bank account shall be controlled and managed by the Alumni Society Committee and used in furtherance of the aims of the Alumni Society
- 5.4 The assets of the Society held by the College shall be controlled and managed by a budget holder determined by the Bursar and used in furtherance of the aims of the College and the Alumni Society, either in consultation with the Committee or in line with the policies and procedures set out by the Committee.
- 5.5 The Society accounts shall be audited annually as part of the St Edmund's College annual audit.
- 5.6 In the event that the Society is wound up, the assets held in its bank account shall be transferred to St Edmund's College.

6. Amendment of The Constitution

- 6.1 This constitution may be amended by a resolution at an Annual General meeting, put by at least six members of the Society and notified to the membership at least one month before the Meeting, which secures the agreement of at least two-thirds of those present and voting.
- 6.2 No amendments to the Constitution shall come into force until approved by the College Council.
- 6.3 This Constitution shall have effect from the 1 July 2003, updated 19 June 2014, September 2017, 29 September 2022, 26 September 2025 and 23rd September 2026.